

## AUDIT COMMITTEE – 4TH MAY 2021

### Report of the Head of Strategic Support

#### ITEM 9 WORK PROGRAMME

##### Purpose of Report

To enable the Committee to consider its Work Programme.

##### Actions Requested

That the Committee considers any items that it wishes to add to or amend, in its work programme for future meetings.

##### Reason

To enable the Committee to identify future items of business and enable planning for future meetings to be undertaken, for example preparing reports and arranging for the attendance of officers and/or others at meetings.

##### Background

The Work Programme agreed at the last meeting of the Committee is attached as an appendix for the consideration of the Committee.

As agreed by the Cabinet at its meeting on 13th February 2020 and by the Scrutiny Commission at its meeting on 10th August 2020, the Budget Scrutiny Panel undertook scrutiny of the Council's draft budget for 2021/22. It made several recommendations to be submitted to the Cabinet. It recommended that:

*The income from commercial investments should be monitored and reported by the Audit Committee and/or Scrutiny Commission on a monthly basis, since this income is crucial for maintaining safe and appropriate level of reserves.*

This recommendation was considered by the Cabinet at its meeting on 11 February 2021 (minute 84 2021 refers) and agreed:

*that in respect of Panel Recommendation 1, in order to better reflect true asset performance, reports are submitted to the Audit Committee and/or Scrutiny Commission on a quarterly basis, after the quarter days where rent payments are made.*

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ISSUE	MEETING
External Audit Progress Report and Technical Update <b>External Audit Business</b> <i>If required</i>	<i>Standing Item</i>
Council's Use of Regulation of Investigatory Powers Act (RIPA)	<i>Standing Item</i>
Internal Audit Plan – Progress	<i>Standing Item</i>
Risk Management (Risk Register)	<i>Standing Item</i>
Governance and Risk Aspect of Commercial Investment and Performance Review - <b>EXEMPT</b>	<i>Standing Item</i>
IT Health Check Update - <b>EXEMPT</b>	4 <sup>th</sup> May 2022
2021/22 Annual Audit Letter <b>External Audit Business</b>	July 2022  Annually
2021/22 External Audit Plan <b>External Audit Business</b>	July 2022  Annually
2021/22 Annual Audit Letter <b>External Audit Business</b>	July 2022  Annually
2021/22 Members' Allowances Claimed	July 2022  Annually
Whistle Blowing and Anti-fraud, Corruption and Bribery	July 2022 2022  Annually
Environmental Audit	July 2022  Annually
2021/22 Treasury Management Outturn	July 2022
2021/22 Annual Governance Statement and Review of the Code of Corporate Governance	November 2022 (Accounts Meeting)  Annually
2021/22 Annual Governance Report External Audit Business	November 2022 (Accounts Meeting)  Annually
2021/22 Statement of Accounts	November 2022 (Accounts Meeting)

	Annually
Internal Audit Charter <b>Internal Audit Business</b>	November 2022  Annually (for approval)

Treasury Management Mid-Year Review	January 2023  Annually
2021/22 Treasury Management Statement, Annual Investment Strategy and MRP Strategy	April 2023  Annually
2022/23 Internal Audit Plan <b>Internal Audit Business</b>	April 2023  Annually
2021/22 Annual Audit Letter	April 2023  Annually
External Quality Assessment of Internal Audit	April 2023
Capital Strategy 2022/23	April 2023  Annually
Annual IT Health Check (Code of Connection) <b>-EXEMPT</b>	April 2023  Annually – <b>Moved from February 2021 meeting.</b>